

Overview & Scrutiny Committee



Please contact: Neil White
Please email: neil.white@north-norfolk.gov.uk
Please direct dial on: 01263 516047

Tuesday, 16 January 2024

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 24 January 2024** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: neil.white@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. Please note that this meeting is livestreamed and can be viewed here: [\(2\) NNDC eDemocracy - YouTube](#)

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Cllr N Dixon, Cllr S Penfold, Cllr M Batey, Cllr J Boyle, Cllr G Bull, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr V Holliday, Cllr N Housden, Cllr R Macdonald and Cllr L Vickers

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES

1 - 14

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 13th December 2023.

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST

15 - 20

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

10. COMMUNITY CALL FOR ACTION - HOMELESSNESS

21 - 24

To consider a Community Call for Action on Homelessness from Councillor Dr Victoria Holliday.

Recommendation – the Committee is invited to consider which of the options (a) to (f) set out in paragraph 3 of this report it wishes to take on this request.

11. **DRAFT REVENUE BUDGET FOR 2024/2025** 25 - 38
- To consider the draft budget for 2024/25, the Medium Term Financial Strategy 2024/25 to 2027/28 and the proposed Capital Programme for 2024/25 to 2027/28.
- Recommendation** - that Cabinet consider any recommendations made by the Overview and Scrutiny Committee
12. **MANAGING PERFORMANCE 2019 - 2023** 39 - 68
- To consider the final managing performance report for the Council's Corporate Plan 2019 – 2023.
- It summarises delivery against the Corporate Plan agreed by the Council in November 2019 and the Delivery Plan agreed by Cabinet at its meeting of February 2020.
- Recommendation** - The Overview and Scrutiny Committee is invited to receive and comment upon this report - acknowledging that the majority of the Corporate Plan 2019-2023 priorities and objectives were achieved despite the unprecedented circumstances presented by the global COVID pandemic.
13. **MANAGING PERFORMANCE QUARTER 2 2023/24.** 69 - 108
- To consider the Quarter 2 Managing Performance Report which enables the Council to assess operational service performance for the second quarter of the 2023/24 civic year – i.e. 1st July – 30th September 2023.
- Recommendation** - The Overview and Scrutiny Committee is asked to note the report and, as appropriate, make comments to Cabinet and Corporate Leadership Team on areas where performance might be improved.
14. **PEER REVIEW - ACTION PLAN** 109 - 120
- To undertake some Pre-Scrutiny of a draft Action Plan that the District Council is required to develop in response to recommendations made through the recent Corporate Peer Challenge of the authority. The draft Action Plan seeks to meet this requirement.
- Recommendation** - the Overview and Scrutiny Committee is invited to comment on the draft Action Plan as a pre-scrutiny item of business before the Action Plan (as amended through any proposals made by the Overview and Scrutiny

Committee) is presented to Cabinet for agreement and adoption.

15. TREASURY MANAGEMENT STRATEGY 121 - 160

To consider the Council's Treasury Management Strategy for the year 2024/25. which details the Council's Treasury Management activities and presents a strategy for the prudent investment of the Council's resources. It also sets out the Council's approach to the deployment of capital resources in meeting the Council's overall aims and objectives.

Recommendation - To recommend to full Council that the Treasury Management Strategy 2024/25 is approved.

16. THE CABINET WORK PROGRAMME 161 - 164

To note the upcoming Cabinet Work Programme.

17. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 165 - 170

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

18. EXCLUSION OF THE PRESS AND PUBLIC 171 - 176

To pass the following resolution, if necessary:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1,2 and 3 of Part I of Schedule 12A (as amended) to the Act."

The appendix to the report [Agenda item 11] is to be treated as exempt for the following reason:

Information in this appendix involves the likely disclosure of exempt information as defined in paragraphs 1,2 and 3, Part 1 of schedule 12A (as amended) to the Local Government Act 1972.

These paragraphs relate to:

Para 1. Information relating to any individual

Para 2. Information which is likely to reveal the identity of an individual

Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:

Paragraphs 1 & 2: The documents contain information relating to individuals at the Council and it is considered that disclosure of this information may have a prejudicial or detrimental impact. The privacy rights of such individuals outweigh the public interest in disclosure.

Paragraph 3: The documents contain information as to ideas and proposals for costs savings and income. These proposals and comments relating to them were captured. Releasing this information which is the business information of the authority would be likely to prejudice the effective conduct of public affairs and limit free and frank discussion as to the points recorded. Other organisations are also identifiable and disclosure of this information may have a prejudicial impact upon their business.